

**CONTRACT DISTRIBUTION RECORD**

(TRADOC Reg 715-3)

Buyer		Date Prepared				
Contract		Project				
Activity	Basic Contract	Modification Number				
		1	2	3	4	5
1. Contracting (Original)						
2. Requiring Activity (1 copy)						
3. Finance (1 copy)						
4. Contractor (1 copy)						
5. Receiving Activity if other than using activity						
A.						
B.						
6. TRADOC ATBO-A (Send modifications on all contract approved by TRADOC)						
7. Other Distribution (Be specific & include address) _____ _____ _____						
8. DD Form 350						
9. DD Form 1594						
Distributed by:		Date:				
Remarks:						
1. If no DD Form 350 required, indicate N/A. If required and distributed, indicate by whom and date.						
2. Contract Administration must provide TRADOC ATBO-A, a copy of the DD Form 1594, Contract Closeout Statement, on all contracts approved by TRADOC.						